**DENICIA PETROVANIE**

**#13 Alexander Street**

**Ste Madeleine**

**San Fernando**

**Cell: (868) 792-3020/384-8012**

**Work: 657-2904**

**E mail:** [**deniciapetrovanie@hotmail.com**](mailto:deniciapetrovanie@hotmail.com)

***OBJECTIVE:*** To obtain employment at your organization.

***EDUCATIONAL BACKGROUND***

* **February 2015-August 2016**

**School of Business &Computer Science (SBCS)**

University of Sunderland, BA (Hons) Business Management Degree

* **September 2012-January 2015**

**School of Business &Computer Science (SBCS)**

BTEC Higher National Diploma in Business Specializing in HRM – (DISTINCTION)

* **February 2013- May 2013**

**School of Business &Computer Science (SBCS)**

Life Skills Training in- Mastering Public Speaking

* **August 23rd 2013**

**Manpower Concepts and Solutions**

Basic Customer Service Course

* **September 2012- December 2012**

**School of Business &Computer Science (SBCS)**

Study Skills- Research

##### 2010 - 2011

##### School of Business & Computer Science (SBCS)

##### ABE Level 4 Diploma in Business Management (QCF) Business Management Pathway

* **August 2010**

**National Energy Skill Center**

**Computer Literacy**

* **2007-2010 St. Stephens College**

CXC General Level

Principles of Business 2

Integrated Science 2

English A 3

Social Studies 3

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***AWARDS/SCHOLARSHIPS:***

Certificate of Excellence- San Fest Dance 2009 Competition

***WORK EXPERIENCE:***

* **November 2016- Present** Pennywise Cosmetics Limited- Sales Clerk
* **February 2015- February 2016**

Trinidad and Tobago Police Service- Clerical Assistant

* **July 2014- December 2014**

Housing Development Corporation - Data Entry Officer

* **February 2012 - February 2014**

Community Development (GAPP) - OJT Clerical Assistant

* **October 2010 – April 2011**

Republic Bank Limited- Youth Link Apprenticeship Program

***HOBBIES:*** Dancing and Meeting People

***MEMBERSHIPS:***

Alpha Theatrical Dance Company 2000-Present

***REFEREES:***

Mr. Lancelot Layne Retired Fire Station Officer 715-2559 (Cell)

Ms. Beverly- Ann Ottley Human Rsources Officer II 652-1327 (Home) 794-9282 (Cell)